



**Minutes of the Queenstown Airport Liaison Committee held at Queenstown Airport
Monday 9th March 2020**

Present: Jane Taylor (Chair)
Colin Keel (QAC CEO)
Mike Clay (QAC GM Operations & Safety)
Eleanor Trueman (QAC Noise Administrator, Minutes)
Greg Miller (Community Representative)
Ian Ferguson (Airline representative, BARNZ)
Grant Stewart (General Aviation)
David Gray (The Building Intelligence Group (TBIG)– noise mitigation)
Steve McIsaac (Community Representative)
Alana Standish (QLDC)

Apologies: Clayton Lightfoot (Airways)
Scott Freeman (Community Representative)

1. Welcome and Apologies

The meeting commenced at 6:17pm.

The Chair welcomed participants to the meeting and declared the meeting open.

Colin Keel noted that the QAC Statement of Intent was endorsed at the Open Council Meeting. The Noise Liaison Committee was noted as operational and performing well.

ACTION – Committee to establish meaningful reporting metrics for inclusion in the SOI as appropriate

2. Residents to Address QALC

There were no residents wishing to address the meeting.

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 16th December 2019 were approved as a true and correct record.

3a. Actions and progress status from previous meeting

Action	Response	Open or closed
Grant Stewart to meet with Mr Ewan of the Ramada, and Clayton Lightfoot to send a reminder to all GA operators with respect to the fly friendly routes over the Shotover River.	GS contacted Mr Ewan; he has now relocated, but new manager of establishment was appreciative of	Closed

	the discussion and explanation of flight paths.	
After new representation on the Committee is finalised, noise training sessions will be organised, which would also be open to all members. Eleanor to action	Ongoing	Open
Eleanor to contact Wellington and other airports with regards to their noise mitigation works and potential learnings for QAC/TBIG	Ongoing – initial enquiries and contact established with both AKL and WLG	Closed
Eleanor to send survey monkey round for dates for meetings next year	Done	Closed
Eleanor to work with the Chair to present the noise mitigation data table	Done	Closed

4. Standing Agenda Items

4.1 Aircraft Activities

The Committee noted the number of movements at the Airport for the three-month period to the end of January 2020.

There was growth in monthly totals from November to December 2019 and January 2020 for all GA and scheduled airline flights. It was noted that there has been a reduction in the year on year rate of growth with respect to scheduled commercial flights.

The QAC CEO noted that February numbers are more subdued, and that Covid-19 is likely to show more pronounced changes in numbers in February, March and April.

Ian Ferguson noted that BARNZ estimates that March flights are likely to be 11% down, with an 84% decrease in Chinese visitors and 70% overall decrease from Asia, primarily due to Covid-19.

The Committee noted that Covid-19 was expected to have a material impact on flights in and out of Queenstown and tourism in the immediate future, which could lead to more subdued growth than in previous years. The lower growth predicted is likely to expand the time taken to reach noise boundaries.

4.2 Unplanned engine testing

No unplanned engine tests occurred.

4.3 Complaints register summary

The report was taken as read.

Concern was raised as to the location of residential developments near to the 5-Mile precinct. QAC advised that covenants are in place that are not dissimilar to Shotover Country/Lake Hayes Estate. Houses are being constructed as per the current Building Code requirements (which includes insulation and double glazing), which will assist to mitigate aircraft noise.

The Lake Johnson approach and the promulgated procedure in the AIP was discussed and will be followed up by Grant and Eleanor, in conjunction with Clayton, and brought back to the next meeting for further clarification.

The Committee noted that the new Northern Precinct was now operational and that there had not been any complaints.

It was noted that the Real Estate agent training initiative has yet to be advanced further, and will be followed up prior to the next meeting.

ACTION – QAC to progress the Real Estate training information pack and evening

ACTION – Eleanor and Grant to discuss Lake Johnson helicopter flight paths

5. Operational Report

The Operational Report was taken as read.

5.1 Noise contours

The Committee noted that Aircraft Noise Monitoring is now a yearly occurrence, as opposed to the required 3 yearly occurrences mandated by the Noise Management plan. The readings from 2019 are currently with Marshall Day and will be reported to the Committee when analysis has been completed.

5.2 Noise Management Plan

Jane advised that QLDC had received a number of responses to their advertisements for the two Community representative positions and was now working through a process to appoint representatives.

5.3 Noise Mitigation Programme

The report was taken as read. An update on the noise mitigation programme was given verbally. QAC advised that Rachel Tregidga will, going forward, take up the sponsorship of the noise mitigation programme, and be the QAC representative on the Committee. Mike Clay is leaving QAC on the 8th of May to take a up a position in the Solomon Islands.

The Chair acknowledged Mike's extremely valuable contribution to the Committee and wished him well for his new role.

THE QAC CEO provided feedback on the way numbers are presented. In future the Committee will have access to QAC's template for noise mitigation updates, which include reporting against QAC's KPIs.

6. General Business

No general business.

Meeting closed 7:17 pm



Minutes of the Queenstown Airport Liaison Committee held at Queenstown Airport

Monday 20 July 2020

Present: Jane Taylor (Chair)
Colin Keel (QAC CEO)
Mike Clay (QAC GM Operations & Safety)
Rachel Tregidga (GM Property & Planning)
Clayton Lightfoot (Airways)
Ian Ferguson (Airline representative, BARNZ) via phone
Steve Mclsaac (Community Representative)
Alana Standish (QLDC)
Jo Dobb (minutes)

Apologies: Grant Stewart (General Aviation)
Greg Miller (Community Representative)

1. Welcome and Apologies

The meeting commenced at 6.20pm. The Chair welcomed participants to the meeting and declared the meeting open.

2. Residents to Address QALC

There were no residents wishing to address the meeting.

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 9 March 2020 were approved as a true and correct record.

3a. Actions and progress status from previous meeting

Action	Response	Status
After new representation on the Committee is finalised, noise training sessions will be organised, which would also be open to all members. Rachel to action.	Ongoing	Open
QAC to progress the real estate agent training initiative (info pack and evening). Rachel to action	Ongoing	Open

4. Standing Agenda Items

4.1 Aircraft Activities

Mike Clay gave an overview of scheduled airline landings, helicopter landings, and fixed wing landings for the three-month period to the end of June 2020.

The Committee noted that Covid-19 has significantly changed the aviation and tourism sectors. No Trans-Tasman flights are expected in the short term, however domestic passengers for July are likely to be slightly higher than the same time last year.

Ian Ferguson noted that BARNZ are less optimistic for Trans-Tasmin flights in the near future. There may also soon be a cap on passenger numbers to assist managed isolation and quarantine facilities.

4.2 Unplanned engine testing

No unplanned engine tests have occurred in the reporting period.

4.3 Complaints register summary

No new complaints have been received in the reporting period.

5. Operational Report

The Operational Report was taken as read.

5.1 Noise contours

The Committee noted the Aircraft Noise Monitoring update. The 2019 Compliance Annual Aircraft Noise Contours (CAANC) will be available for review at the next QALC meeting.

Once the Northern Winter Schedule has been received from the airlines, the 2020 projected contours will be available for review – targeting the November meeting.

5.2 Noise Management Plan

The Chair and QLDC's CEO Mike Theelen will progress with the applicants for the two Community representative positions for Frankton and Shotover County/Lake Hayes Estate. This process has been delayed by the Covid lockdown and subsequent events.

5.3 Noise Mitigation Programme

Due to the significant reduction in aircraft noise, it is assumed that there is no current obligation to undertake noise mitigation works. However, this will be confirmed by the projected 2020 contours. There was some remediation work planned that could be continued. No new mitigation work is due to start.

6. General Business

No general business.

The Committee noted Eleanor Trueman's contribution to the group during her time with QAC. Rachel Tregidga will now be the main contact going forward.

It was noted that Adrienne Young-Cooper is currently QAC's acting chair. Prue Flacks resigned due to personal circumstances.

The Meeting closed at 7.07pm.

Dates of next meeting:

- 6.15pm Monday 14 September
- 6.15pm, Monday 30 November



**Minutes of the Queenstown Airport Liaison Committee held at Queenstown Airport
Monday 30 November 2020**

Present: Jane Taylor (Chair)
 Clayton Lightfoot (Airways) via video conference
 Patrick Whelan (Airline representative, BARNZ) via video conference
 Steve Mclsaac (Community Representative)
 Alana Standish (QLDC)
 Grant Stewart (General Aviation)
 Sara Irvine (GM Corporate & Community Affairs, QAC)
 Jo Dobb (minutes)

Apologies: Colin Keel (QAC CEO)
 Rachel Tregidga (GM Property & Planning)
 Greg Miller (Community Representative)

1. Welcome and Apologies

The meeting commenced at 6.30pm. The Chair welcomed participants to the meeting and declared the meeting open.

2. Residents to Address QALC

There were no residents wishing to address the meeting.

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 14 September 2020 approved as a true and correct record.

3a. Actions and progress status from previous meeting

Action	Response	Status
After new representation on the Committee is finalised, noise training sessions will be organised, which would also be open to all members. Rachel to action.	Ongoing	Open
QAC to progress the real estate agent training initiative (info pack and evening). Rachel to action	Ongoing	Open
QAC to confirm that offers to mid-mitigation homes were made pre-COVID	This has been confirmed	Closed

4. Standing Agenda Items

4.1 Aircraft Activities

The scheduled airline landings, helicopter landings, and fixed wing landings for the three-month period to the end of October 2020 were presented.

4.2 Unplanned engine testing

No unplanned engine tests have occurred in the reporting period.

4.3 Complaints register summary

No new complaints have been received in the reporting period.

5. Operational Report

The Operational Report was taken as read.

5.1 Noise contours

Sara Irvine, GM Corporate & Community Affairs, presented the 2020 projected annual aircraft noise contours on behalf of the GM Property & Planning.

5.2 Noise Management Plan

Interviews are progressing for the two community representative positions for Frankton and Shotover County/Lake Hayes Estate.

5.3 Noise Mitigation Programme

The projected contours show that as expected the Air Noise Boundary (ANB) has retracted resulting in no noise mitigation required for any homes within this boundary. However, the mid noise boundary, whilst having significantly retracted, anticipates approximately 15 homes requiring mitigation. QAC is required to make offers to those homes, and we can confirm that offers were made pre-COVID. These homes require partial mitigation (mechanical ventilation), funded 75% by QAC, 25% by the homeowner.

6. General Business

None

The meeting closed at 7.10pm.

Date of next meeting -

- 6.15pm, Monday 1 March 2021